

**TELANGANA STATE BOARD OF INTERMEDIATE EDUCATION
GOVERNMENT OF TELANGANA**

EMPANELMENT OF CONFIDENTIAL PRINTERS

- 1) Sealed applications are invited from reputed Confidential Printers in India **(Except those from the state of Telangana & Andhra Pradesh)** satisfying the following minimum requirements for undertaking Confidential Examination related to printing & supply of Question papers pertaining to Examinations conducted by **Telangana State Board of Intermediate Education, Hyderabad.**
 - a. The Printers should have at least three years' experience in carrying out confidential printing for examination of State level and National level organizations/ Universities/ Boards.
 - b. The Printers should have an average turnover of at least Rs 10 crores from confidential printing in the last three financial years (FY 2021-22, 2020-21, 2019-20). The TSBIE reserves the right to increase / decrease the minimum turnover for empanelment depending on the number of applications received.
 - c. The Printers should have facilities for undertaking the printing work in English, Telugu, Hindi and Urdu languages with mathematical and scientific symbols and drawings.
- 2) The Approximate quantity of question papers to be printed & supplied per year is 70 Lakhs.
- 3) The Confidential Printers have to submit their Application in a sealed cover.
- 4) The **Application** should comprise the following:
 - a) Filled in **Application Form** along with Relevant **documents in support** of the information furnished in the Application Form.
 - b) A **demand draft (non-refundable)** for Rs. 10,000/- (Rupees Ten Thousand Only) drawn in favor of **Secretary, Telangana State Board of Intermediate Education, Hyderabad** drawn on any nationalized bank payable at Hyderabad towards Application fees.
 - c) Applications in Sealed covers should reach the below address on or before the **Last Date and time to Submit Application**, which is

28-11-2022, 3:00 PM.

**Sri. Navin Mittal, I.A.S.,
Commissioner of Intermediate Education &
Secretary, Telangana State Board of Intermediate Education,
Government of Telangana, Vidya Bhavan,
Nampally, Hyderabad - 500001**

- 5) The Applications received from the confidential printers shall be screened and may be physically inspected for empanelment of the printers.
- 6) The Empanelment of selected confidential printers will be for a period of

FIVE (5) years

- 7) The empanelment will not guarantee any allotment of actual printing work, either fully or partially during the period of empanelment. The TSBIE reserves the right to allot the printing work to one or multiple vendors in any examination to maintain secrecy.

Navin Mittal, IAS
Commissioner IE & Secretary, TSBIE

APPLICATION FOR EMPANELMENT OF CONFIDENTIAL PRINTER
Notification No. TSBIE-Secy/1/2022, Dated:14-11-2022

S.No	Item	Details
1	Name and address of the Company/firm	
2	Name of the Proprietor / Authorized signatory with Contact No. & e-mail ID	
3	Number of persons regularly employed in the organization in various positions	
	(i) Technical	
	(ii) Clerical	
	(iii) Supervisory	
	(iv) Unskilled.	
4	Security arrangements available to preserve the secrecy of confidential papers	
5	Type and details of security staff employed	
6	Sealing and packing arrangements available	
7	Number of printing presses under the same name of the organization at various places in the country.	
8	Particulars of registration / licenses obtained from concerned authorities such as Municipality, Inspector of Factories, GST departments etc.,	
9	Number of workers working in each of the press in each location	
10	Number and type of machines available in each press	
11	Particulars of warehouse facilities	
12	Copies of income tax returns and orders for the last three years	
13	Average Number (rounded off to Ten Lakhs) of Question Papers printed through confidential printing for examination of State level and National level organizations/ Universities/ Boards in last three years.	
14	Turnover of on confidential printing works for the past three years 1) FY 2021-22 2) FY 2020-21 3) FY 2019-20.	
15	Whether the printer has the facilities for undertaking the printing work in English, Telugu, Hindi and Urdu languages with mathematical and scientific symbols and drawings	
16	Whether the printer has own premises in single premises comprising of D.T.P. system with laser printing and relevant software. Vertical Process Camera and plate making equipment.	

Declaration:

We agree to the following:

- 1) The printed material / composed Question Papers shall be delivered as per schedule given while placing order.
- 2) Penalty will be levied if the Question Papers are not delivered on or before the specified delivery date and for printing errors, if any detected in the Question Papers.
- 3) The original manuscript Question Papers will be returned to the TSBIE office after printing.
- 4) The final bill of printing of Question Papers will be sent after delivery of the confidential material compulsorily with a certificate stating that the Secrecy has been maintained at all stages and all the waste papers etc. are destroyed and not available for use.
- 5) The empanelment will be valid for a period of five years.
- 6) This is only an offer from our side, and we know that it is not a commitment from TSBIE to entrust the work, either fully or partially for any examinations to us.

SIGNATURE OF THE PRINTER